

# CACC Expectations for Project Managers of Monitored Projects



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# COT's Direction to CACC



- No longer use the task-level process associated with dashboards
- Renew focus on tracking interdependencies among automation projects across all trial courts
- Monitor after the end of the development phase to better identify relationship impacts, coordinate dependencies, and capitalize on lessons learned for good of court system as a whole
- Obtain updates from managers of local projects that have business deliverables that are dependent or effect high priority, statewide projects

# Accomplishments in Past Year



- No more Red/Yellow /Green voting in favor of assessing dependencies at the business deliverable level
- Solidified monitoring (Mind Map) tool to display the interdependency project relationships
- Added monitoring of priority probation projects
- Defined monthly update cycle
- Expanded from AOC projects to their local project dependencies to their vendor release dependencies
- Participation in the monthly refresh fairly steady and fairly timely

# Communications



- CACC relies on project managers in the courts for visibility into projects
  - Requires honest, timely, updates delivered monthly without any fear of reprisal
- CACC relies on project managers to be aware of
  - Those projects on which theirs depend and
  - Those projects that depend on theirs
- Focus of discussion is really implications of changes or ripple effect on other projects
- CACC chair escalates issues to local court leadership or COT chair

# Communications Bottom Line!



*Date changes and scope changes must be communicated to all project managers of projects that depend on yours.*

# Communications (cont'd)



- **Date change details that get communicated**
  - At business deliverable level
  - When an event will be later than previously published
  - If event will be missed, even if no re-planned date yet exists
- **Scope changes that get communicated**
  - Increases in scope, since likelihood of date change exists
  - Decreases in scope, since likelihood of removing a function being depended upon exists
  - Re-scope efforts, as a warning of possible change coming
- **Do not count on staff to identify these and communicate them on your behalf!**

# Q & A



- Do you understand CACC's expectations?
- What details need to be discussed?
- Any other questions?